

AGENDA

JEFFERSON COUNTY BOARD MEETING

March 10, 2015 7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF FEBRUARY 10, 2015 MEETING MINUTES**
 7. **SPECIAL ORDER OF BUSINESS**
 - a. Resolution – In Memoriam – Kathleen Groskopf – Supervisor Nass (Page 1)
 - b. Proclamation - K-9 Veterans Day (Page 2)
 - c. Proclamation – Month of April 2015 as Child Abuse and Neglect Prevention Month (Page 3)
 8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report
 - b. Letter dated February 24, 2015 from Gardiner Appraisal Service, LLC (Page 4-5)
 - c. Resignation – Kathleen Woodbury from the Historic Sites Preservation Commission (Page 6)
 - d. Resignation – William Von Rohr from the Mid Wisconsin Federated Library Board (Page 7)
 - e. Resignation – Julie Merritt from the Human Services Board (Page 8)
 - f. Resignation – Elizabeth Stoffel from the Jefferson County Library Board (Page 9)
 - g. Zoning Committee Notice of Public Hearing, March 19, 2015 (Page 10-11)
 9. **PUBLIC COMMENT** (Agenda Items)
 10. **ANNUAL REPORTS**
 - a. County Clerk – Barbara Frank
 - b. Medical Examiner – Nichol Wayd
 - c. Register of Deeds – Staci Hoffman
 - d. Treasurer – John Jensen
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Authorization to enter into a cooperative agreement relative to transportation planning services in that portion of Jefferson County include in the Milwaukee urbanized area (Page 12-15)

12. **FINANCE COMMITTEE**
 - a. Resolution – Providing for the sale of not to exceed \$4,390,000 general obligation county building bonds, series 2015A (Page 16)
 - b. Resolution – Action on year-end requests to carry over funds (Page 17-22)
 - c. Resolution – Action on year-end departmental deficits and surplus (Page 23-25)
13. **HIGHWAY COMMITTEE**
 - a. Resolution – Authorize Highway Department equipment purchases (Page 26-27)
 - b. Resolution - Satellite facilities – Lake Mills and Concord (Page 28)
 - c. Resolution – Authorization to sell remnant parcel of county owned property (Page 29-31)
14. **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**
 - a. Resolution – Public safety radio and dispatch system upgrade (Page 32-33)
15. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 34)
 - b. Ordinance - Amend Zoning Ordinance (Page 35-37)
 - c. Resolution – Approval of St. Mary Magdalene Cemetery 2015 Addition (Page 38-39)
16. **TIME OF APRIL 21ST COUNTY BOARD MEETING BOARD RULE 3.01 (2)**
17. **APPOINTMENTS BY COUNTY ADMINISTRATOR** (Page 40)
 - a. Phil Neidner, Watertown, WI to the Traffic Safety Commission for an indeterminate term
 - b. Michael Opager, Watertown, WI to the Historic Sites Preservation Commission for a three-year term ending April 1, 2018
 - c. Cindy Arbiture, Sullivan, WI to the Historic Sites Preservation Commission for a three-year term ending April 1, 2018
 - d. Art Biermeier, Waterloo, WI, to the Jefferson County Library Board to fill an unexpired term ending December 31, 2017
 - e. Cynthia Crouse, Jefferson, WI to the Human Services Board to fill an unexpired term ending November 1, 2016
18. **APPOINTMENT BY COUNTY BOARD CHAIR**
 - a. Michael Koller, City Reporter, Watertown Daily Times, to the Local Emergency Planning Committee (LEPC) for an indeterminate term (Page 41)
19. **PUBLIC COMMENT** (General)
20. **ANNOUNCEMENTS**
 - a. Update: Task Force on County Government Organization & Operations
21. **ADJOURN**

NEXT COUNTY BOARD MEETING

APRIL 21, 2015 - TIME TO BE DETERMINED - ROOM 205

RESOLUTION NO. 2014-__**IN MEMORIAM - KATHLEEN GROSKOPF**

WHEREAS, Kathleen Groskopf was born on November 30, 1938, in Milwaukee, Wisconsin, and died on February 16, 2015, and

WHEREAS, Kathleen Groskopf had served on the Jefferson County Board of Supervisors from April 1996 to April 2002 and from May 2003 to February 2007, and

WHEREAS, as a County Board Supervisor, Kathleen Groskopf served on the Economic Development Committee, Fair Park Committee, Inter-County Coordinating Committee, Planning and Zoning Committee, UW-Extension Committee, Land Conservation Committee and the Parks Committee.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, assembled in regular session this 10th day of March 2015, extends its sincere sympathy to Kathleen's family with this acknowledgement of her dedication to the citizens of the County of Jefferson.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Supervisor Nass

03-10-15

Barb Frank 3-10-15

APPROVED: Administrator BW; Corp. Counsel DBL; Finance Director BL

PROCLAMATION

K-9 Veterans Day

WHEREAS, thousands of dogs have served with honor, dignity and valor throughout the history of our Country's birth and growth, and have served at many jobs in all our wars, and

WHEREAS, they served to save and protect and they deserve to be honored and remembered, and

WHEREAS, to this day, dogs continue to serve with honor, dignity and valor on our borders and abroad every day, on both land and sea, and

WHEREAS, military and police working dogs have helped to guard our beaches since World War II, and

WHEREAS, 232 United States military working dogs and 295 United States servicemen serving as dog handlers were killed in action during the Vietnam War, including Lance Corporal Terrence Daniel Beck of Fort Atkinson, and

WHEREAS, the official K-9 Corps was created March 13, 1942, and it is only fitting to declare March 13 as K-9 Veterans Day, and

WHEREAS, Joseph J. White, a retired military working dog handler and founder of K-9 Veterans Day, pioneered a nation-wide effort to get the entire country to recognize March 13 as K-9 Veterans Day, and

WHEREAS, due to the current war on terror, such dogs as police dogs, customs dogs, search & rescue dogs, border patrol dogs, secret service dogs and many more will be included with the military working dogs in this recognition as they also help protect and serve our country, and

WHEREAS, it is well known that the K-9s are loyal, loving, devoted and have been known to knowingly place themselves in harm's way, make the ultimate sacrifice and lay down their life for their partners.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors on behalf of the County of Jefferson, Wisconsin, hereby proclaims March 13, 2015, as K-9 Veterans Day and calls upon all residents to acknowledge, support and honor all of the military and police working dogs and K-9 Veterans of all our wars.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Law Enforcement/Emergency Mgmt. Committee

03-10-15

Sheriff Paul Milbrath: 02/06/15; J. Blair Ward: 03-02-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

PROCLAMATION

Proclaiming the month of April 2015 as Child Abuse and Neglect Prevention Month

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its March 10, 2015, meeting, unanimously approved a motion recommending the County Board of Supervisors support this proclamation,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2015 to be Child Abuse and Neglect Prevention Month.




Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Human Services Board

03-10-15

Kathi Cauley: 02-26-15; J. Blair Ward: 03-02-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 



Gardiner Appraisal Service, LLC

PO Box 131

Mineral Point, WI 53565

Office: (608) 943-8009 – Fax: (608) 943-8013 – Email gardinerappraisal@gmail.com



February 24, 2015

Subject: County Wide Assessment System proposed by Governor Walker's 2015-17 State Budget

Dear government official:

I am Linda Gardiner, sole owner of Gardiner Appraisal Service, LLC, which has performed assessment revaluation and maintenance services primarily in rural and agricultural areas of Wisconsin since 1981. We have offices in Iowa County and Dane County.

Minnesota has a county wide assessment system that allows any municipality to opt out. I interviewed the county assessor for Scott County, Minnesota, which no municipality has opted out. The counties assess all properties including manufacturing. The Minnesota Department of Revenue assesses utilities and oversees the county assessment process. Minnesota does not assess personal property. Each county must be at 90% to 105% of market value every year and must do a physical walk through every five years. They view 20% of the properties every year and the annual budget includes this cost. The population for Scott County is 129,928.

The cost per parcel of Scott County, MN county wide assessment program

County/State	2014 Actual	Parcel Count	Cost/Parcel
Scott/MN	\$1,889,576	59196	\$31.92

Applying the County Wide cost to Grant and LaFayette Counties in Wisconsin:

WI County	Parcel Count*	Cost/Parcel for County Wide Assessment	Total Cost for County Wide Assessment	Estimated Current Cost/Parcel	Total Estimated 2015 Cost
Grant	48,397	\$31.92	\$1,544,832	\$7.00	\$338,779
Lafayette	21,624	\$31.92	\$ 690,238	\$7.00	\$151,368

*Parcel Count is Real Estate parcels only less Manufacturing (does not include personal property)

Estimated cost for Municipalities and Counties for County Wide Assessment

WI County	Total Cost County Wide Assessment	95% of Total Est 2015 Cost – Municipal Portion	Difference = County Portion
Grant	\$1,544,832	\$321,840	\$1,222,992
LaFayette	\$ 690,238	\$143,800	\$ 546,438

The above figures are very conservative, since the proposed Wisconsin budget would require 100% market value every year, does not include startup costs, does not include processing of personal property, and does not state how often physical revaluation inspections would have to be conducted.

According to the Wisconsin Department of Revenue, this proposal would result in more accurate assessments and cost savings due to economies of scale. As of 2013, all assessment records were required to be in digital format; therefore, all records are computerized. Other than some cost savings on bulk purchasing of supplies, it is doubtful that there would be economies of scale benefits in regards to physically viewing the properties, which is very labor intensive. The Wisconsin budget would add a county administrative position, which would result in 72 new positions. Although the proposal would reduce the number of state employees it would not reduce it by 72. In fact, our research as demonstrated above, indicates that the cost would greatly increase at the county level rather than decrease. In all instances, it is a great increase to be paid by Wisconsin property owners.

Requiring 100 % market value every year would increase the cost dramatically. This time table could be shortened to either every other year like Iowa or 90% to 105% as in Minnesota. It is important to realize that just being at 100 % market value does not insure accurate and uniform assessments. If properties have not been physically viewed in more than 10 years, the condition of the property has not been evaluated to determine a more accurate assessment. The condition could be greatly affected by lack of maintenance or remodeling which is not triggered by a building permit.

Some of the limiting factors for a county wide assessment are:

1. In rural assessing many municipalities only require building permits for residential houses and commercial buildings, but not agricultural buildings. In order to uniformly assess all properties, it is necessary for rural assessors to physically inspect each property for changes annually, which would probably not occur at a county level.
2. Generally county employees would not view properties in the evenings or Saturdays, which would require homeowners to take off work for daytime appointments. This would probably reduce the number of properties that are actually viewed. The Scott County assessor estimated that they only actually view the interior of about 20% of the properties. The other 80% are estimated. This will affect uniformity probably more than any other single factor.
3. Local Board of Reviews are citizens of the municipality and are held in the municipality generally in the evening or on Saturdays, which are more convenient for local residents to attend.

We suggest future changes to the assessment process to include the Wisconsin Association of Assessing Officers and the Indianhead Association of Assessing Officers in order to have informed proposals and to more accurately estimate the financial impact on Wisconsin property owners. WAAO made recommendations to the Department of Revenue five years ago when county wide assessment was proposed at that time. Some of the recommendations included more training and educational requirements for assessors, a more aggressive requirement to be at 100% market value, and a board to monitor and discipline assessors. These recommendations would improve the quality of assessments without increasing the cost significantly by implementing a county wide assessment system. We encourage all government officials to contact the Governor's office by calling (608) 266-1212 or by emailing govgeneral@wisconsin.gov, their state senators, and assemblymen with their views in regards to this proposal. We have also attached a list of the Finance Committee Members with their links.

Thank you for staying informed of the current issues. If you have any comments or questions, you can contact me by phone, email, or mail.

Sincerely,

Gardiner Appraisal Service, LLC
Linda E. Gardiner, its duly authorized Member

Item 8c

February 20, 2015

TO: Jefferson County Historic Site Preservation Commission Members

And Jefferson County Board of Supervisors

Due to family and business concerns I find it necessary at this time to resign from the Jefferson County Historic Site Commission.

I have been honored and delighted to serve for the past four years and wish you continued success in protecting the historic buildings and sites in rural Jefferson County.

Sincerely,

Kathleen H. Woodbury

Tammie Jaeger

From: cantrells@mwfls.org
Sent: Monday, February 09, 2015 12:27 PM
To: Tammie Jaeger
Subject: MWFLS Trustee Resignation from Jefferson County

Hi Tammie,

William von Rohr has resigned from the MWFLS board effective immediately. He and his wife are moving to Arizona. There are now 3 vacancies to our board from Jefferson County.

Thank you.
Sue

Sue Cantrell
System Director
Mid-Wisconsin Federated Library System
112 Clinton St.
P.O. Box 177
Horicon, WI 53032
920-485-0833
cantrells@mwfls.org

Item 8e

Tammie Jaeger

From: Kathi Cauley
Sent: Monday, March 02, 2015 1:39 PM
To: Benjamin Wehmeier
Cc: Tammie Jaeger; Donna Hollinger
Subject: Julie Merritt

Hi Ben,

Julie has been not been able to attend a Human Services Board meeting since August of 2014. I have discussed the reasons why with her several times.

On February 9, 2014 she notified me by voicemail that she was resigning. She thanked the Board members for their support and good work.

Thanks,
Kathi

Kathi Cauley
Director
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
920-674-8111

Tammie Jaeger

From: fortdirector1916@gmail.com on behalf of Kelly TerKeurst <kterkeurst@fortlibrary.org>
Sent: Wednesday, March 04, 2015 10:56 AM
To: Tammie Jaeger
Subject: Regarding Elizabeth Stoffel's board resignation

Hello Tammie,

This email is being sent to confirm the resignation of Jefferson County Library Board Trustee Elizabeth (Betty) Stoffel as of December 31, 2014.

From the July 21, 2014 county library board minutes:

"President Hartwick thanked Betty Stoffel as she will be leaving the Board after 9 years of service and a round of applause was given by all in her honor."

Betty did not attend the December 2, 2014 meeting.

Kind regards, Kelly

--

Kelly TerKeurst
Library Director
Dwight Foster Public Library
209 Merchants Avenue
Fort Atkinson, WI 53538
920-563-7790
fortlibrary.org

**NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: March 19, 2015

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, March 19, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM RESIDENTIAL R-2 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3793A-15 – Rodney Buske: Rezone PIN 032-0815-1314-002 (0.664 Acre) to allow it to be added to the A-3 zoned property at **N8787 Overland Drive** in the Town of Watertown.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3777A-14 – Adrian & Melissa Zirbel: Create a 1.125-acre lot around the home at **N8138 West Road**, and create vacant 1.5-acre and 1.875-acre lots adjoining, all from PIN 020-0814-2233-001 (4.5 Acres) in the Town of Milford.

R3794A-15 – Steven & Debra Magritz: Rezone 1.7 acres of PIN 022-0613-1344-000 (38.910 Acres) for a new building site near **N3781 CTH G** in the Town of Oakland.

R3795A-15 – Kristin Grant/Diane Spangler Trust Property: Create a 1-acre building site on **CTH Y** in the Town of Farmington from part of PIN 008-0715-1932-000 (24.826 Acres).

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL AND N, NATURAL RESOURCE**

R3796A-15 & R3797A-15 – Kristin Grant/Diane Spangler Trust Property: Create an approximate 4-acre farm consolidation lot around the home at **N5761 CTH Y** and a vacant 2-acre lot adjacent to it, both from PIN 008-0715-1933-000 (33.79 Acres) in the Town of Farmington. Create an approximate 7-acre Natural Resource zone from PIN 008-0715-1933-000 (33.79 Acres) in the Town of Farmington and PIN 002-0714-2444-000 (40 Acres) in the Town of Aztalan.

CONDITIONAL USE PERMIT APPLICATIONS

CU1814-15 – Donald & Shirley Schneider: Allow a two-year extension for mineral extraction at **STH 59 and Woodward Road** in the Town of Cold Spring on PIN 004-0515-3621-000 (36.261 Acres). The property is zoned A-1, Exclusive Agricultural.

CU1815-15 – Tyler Kangas: Conditional use to allow an extensive on-site storage structure in a Residential R-2 zone at **N6335 Stonewood Drive**. The Town of Farmington property is on PIN 008-0715-1314-004 (3.1 Acres).

CU1816-15 – Dunneisen Sand & Gravel LLC: Allow mineral extraction over a ten-year period at **W8215 USH 18** in the Town of Oakland on PINs 022-0613-1011-001 (18.985 Acres), 022-0613-1012-000 (34.263 Acres) and 022-0613-1013-000 (85.178 Acres). The property is zoned A-1, Exclusive Agricultural.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

RESOLUTION NO. 2014-_____

**Authorization to enter into a cooperative agreement relative to
transportation planning services in that portion of Jefferson County included in the
Milwaukee urbanized area**

Executive Summary

The Southeastern Wisconsin Regional Planning Commission (SEWRPC) provides metropolitan planning services throughout a seven-county region. An important part of this ongoing work effort involves carrying out the federally mandated responsibilities of a Metropolitan Planning Organization (MPO), with a specific focus on transportation planning within the urbanized areas defined by the U.S. Bureau of the Census. The Milwaukee urbanized area includes a very small portion of Jefferson County. A recent review of the Commission's work in this respect has led to a recommendation from the U.S. Department of Transportation that the Commission seek a cooperative agreement with Jefferson County relative to the necessary transportation planning activities, and thereby ensure that federal transportation funding for highways, transit or other transportation improvements are available for use in the Jefferson County portion of the Milwaukee urbanized area.

WHEREAS, the Southeastern Wisconsin Regional Planning Commission (Commission) has been established under Section 66.0309 of the Wisconsin Statutes, with authority to carry on comprehensive, areawide development planning to promote the physical, social and economic well-being of the seven-county southeastern Wisconsin Region, and

WHEREAS, the Governor of the State of Wisconsin on December 27, 1973, designated the Commission as the metropolitan planning organization (MPO) to carry out urban transportation planning activities for the Kenosha, Milwaukee and Racine urbanized areas and such additional areas as may be required under 23 U.S.C. 134 and 49 U.S.C. 5303 as amended, and

WHEREAS, the Milwaukee urbanized area boundary, as established in 2010 by the U.S. Bureau of the Census and as adjusted in cooperation with the Wisconsin Department of Transportation, extends beyond the southeastern Wisconsin Region across the boundary line between Waukesha and Jefferson Counties, comprising a 2.7 square mile area immediately west of Oconomowoc in the manner shown on the map attached hereto as Exhibit A, and

WHEREAS, Section 66.0301 of the Wisconsin Statutes authorizes intergovernmental cooperation which allows the Commission and the county to enter into an agreement to provide the necessary transportation planning services for that portion of the Milwaukee urbanized area located in Jefferson County.

WHEREAS, the most efficient way to ensure that the Federal transportation related planning requirements attendant to this small portion of the Milwaukee urbanized area are met is through a cooperative agreement between the Commission and Jefferson County, and

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into an agreement with the Southeastern Wisconsin Regional Planning Commission for the purpose of representing Jefferson County's interest in regional transportation planning as it relates to the portion of Jefferson County included within the Milwaukee urbanized area.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

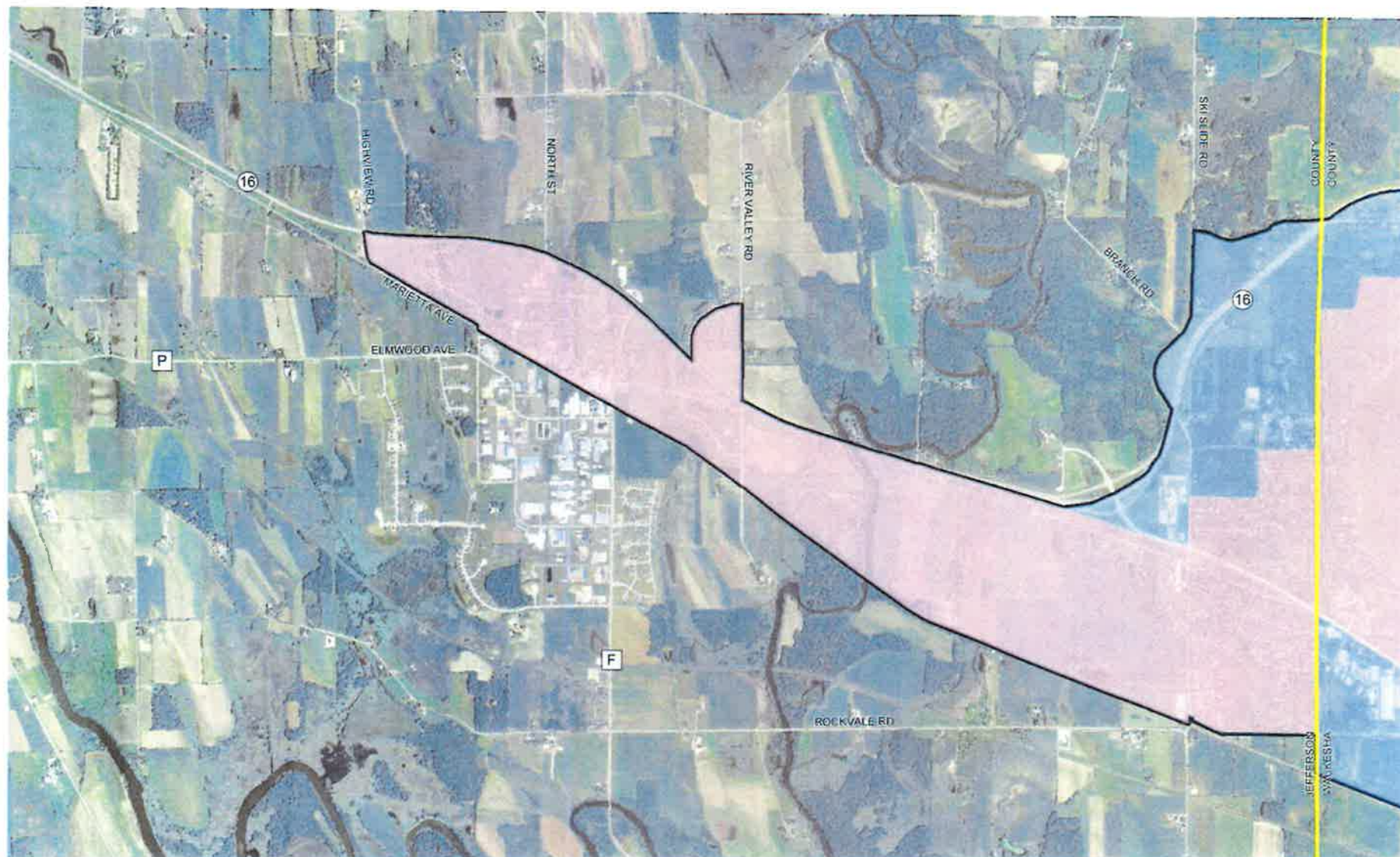
Requested by
Administration & Rules Committee/Highway Committee




03-10-15

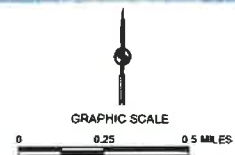
J. Blair Ward: 03-02-15

APPROVED: Administrator bw; Corp. Counsel JW; Finance Director bl

ADJUSTED MILWAUKEE URBANIZED AREA BOUNDARY IN JEFFERSON COUNTY: 2010





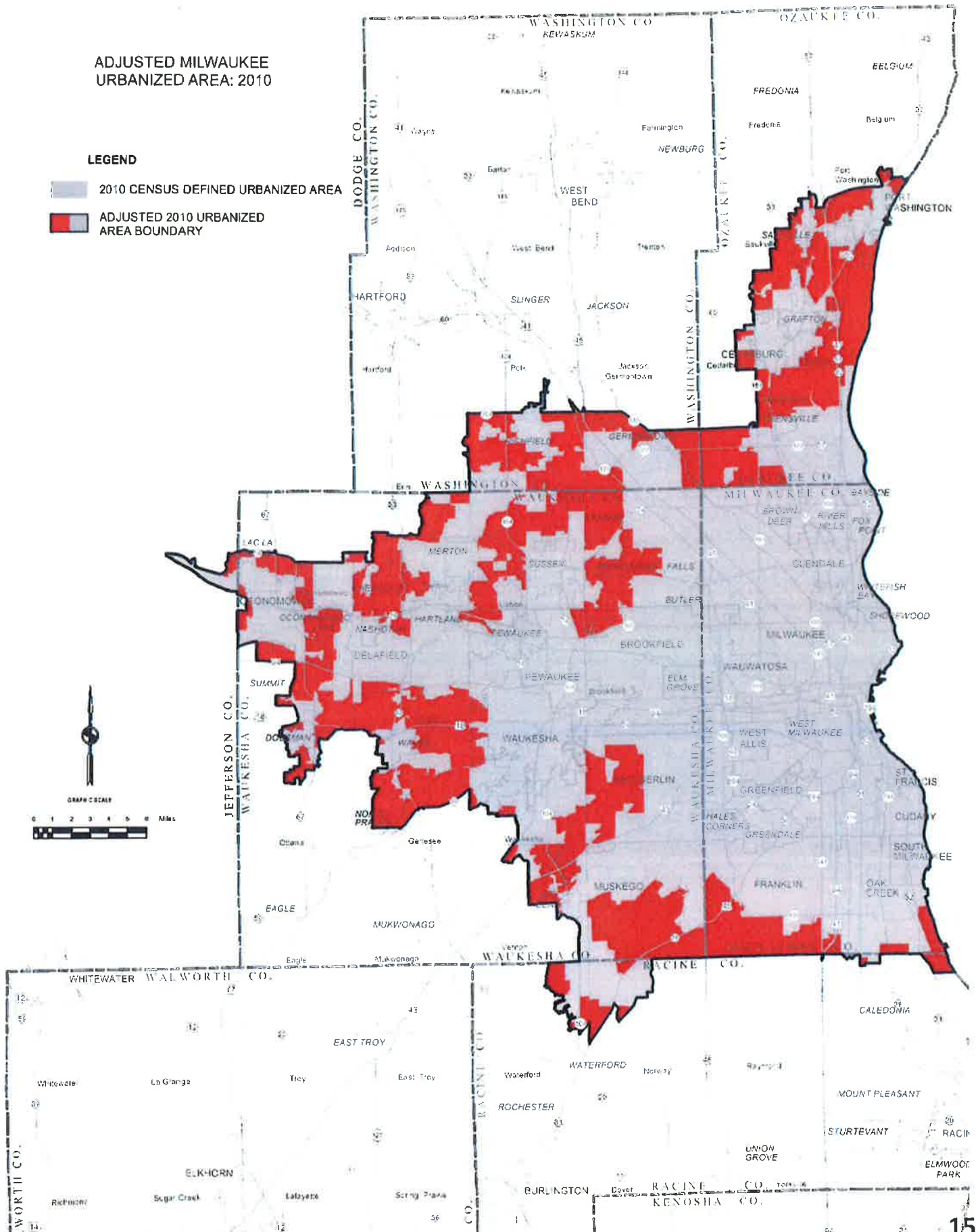
-  APPROVED 2010 ADJUSTED URBANIZED AREA
-  2010 CENSUS DEFINED URBANIZED AREA
-  APPROVED ADJUSTMENTS TO 2010 CENSUS DEFINED URBANIZED AREA



ADJUSTED MILWAUKEE URBANIZED AREA: 2010

LEGEND

-  2010 CENSUS DEFINED URBANIZED AREA
-  ADJUSTED 2010 URBANIZED AREA BOUNDARY



RESOLUTION NO. 2014-_____

**RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED
\$4,390,000 GENERAL OBLIGATION COUNTY BUILDING BONDS, SERIES 2015A**

WHEREAS, on November 12, 2013, the County Board of Supervisors of Jefferson County, Wisconsin (the "County") adopted an Initial Resolution (the "Initial Resolution") authorizing general obligation bonds and/or promissory notes in an amount not to exceed \$17,890,000 for public purposes consisting of the construction of a new highway department facility building and highway department satellite shops, including related demolition, environmental remediation, and site improvements, and acquiring and installing related furniture, fixtures, and equipment, and paying costs of financing including capitalized interest (the "Project");

WHEREAS, the County has previously issued its (1) \$3,505,000 General Obligation County Building Bonds, Series 2013A, and (2) \$9,995,000 General Obligation County Building Bonds, Series 2014A, authorized by the Initial Resolution; and

WHEREAS, the County Board of Supervisors now deems it to be necessary, desirable and in the best interest of the County to issue up to the remaining \$4,390,000 portion of the bonds authorized by the Initial Resolution for the purpose of paying the remaining portion of the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Bonds. The County shall issue its General Obligation County Building Bonds, Series 2015A (the "Bonds") in an amount not to exceed \$4,390,000 authorized pursuant to the Initial Resolution for the purpose of paying the remaining portion of the cost of the Project.

Section 2. Sale of Bonds. The County Board of Supervisors of the County hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids or proposals for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The County Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated as the County Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by the County's financial advisor, Ehlers & Associates, Inc. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Finance Committee

03-10-15

RESOLUTION NO. 2014-____

Action on year-end requests to carry over funds

Executive Summary

At year end, departments are required to submit carry over requests of funds that are unspent. If the County Administrator approves the request, it first goes to the Finance Committee and then to the County Board for approval.

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the Finance Committee minutes of March 6, 2015,

Fund Type	Description	Requested Amount	Non-lapsing Request
Governmental funds	Non-spendable	262,942.24	
Governmental funds	Spendable, restricted	4,539,077.99	4,539,077.99
Governmental funds	Spendable, committed	1,805,224.62	1,805,224.62
Governmental funds	Total	6,607,244.85	
Proprietary funds	Capital net assets	21,811,405.45	
Proprietary funds	Restricted net assets	135,247.87	135,247.87
Proprietary funds	Non-restricted net assets	6,508,087.36	6,508,087.36
Proprietary funds	Total	28,454,740.68	
Grand Total		35,061,985.53	12,987,637.84

WHEREAS, the Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2015 in the same amounts as listed above,

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 6, 2015, totaling \$12,987,637.84, are designated as non-lapsing in the 2014 budget and the 2015 departmental budgets are hereby amended in the respective amounts and approved.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally

restricted by statutes, contracts, purchase orders, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net assets are items that are depreciated along with land. Restricted net assets relate to municipal deposits for subsequent year work by the County. Non-restricted net assets include both required items and discretionary items.




Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Finance Committee

3-10-15

Brian Lamers: 2-13-15, 2-19-15, 3-5-15

J. Blair Ward: 2-17-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

Jefferson County
Final Non-Lapsing Requests
For the Year Ended December 31, 2014

Page 1 of 4

Note: When it states "as for 2015 budget" this is what is in the 2015 budget that was estimated as carryover, there may be another line item to adjust that amount to actual.

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances		Total
						Restricted	Committed	
County Board	14	699700		Remaining Historical Commission funds as per 2015 budget		4,380.00		
County Board	14	594950		Remaining Historical Commission operating reserve adjustment		(1,071.26)		3,308.74
Economic Development	31	594955		Increase JCEDC vested benefit reserve to actual		3,707.26		
Economic Development	31	594950		Increase JCEDC fiduciary funds operating reserve		(14,601.46)		
Economic Development	31	699700		Remaining JCEDC fiduciary funds as per 2015 budget		224,759.00		213,864.80
Human Resources	41	531303		HIPAA Privacy Screens (8)			2,400.00	2,400.00
Register of Deeds	1002	521295		Redaction Funds restricted by statue		(46,775.48)		
Register of Deeds	1002	699700		Redaction Funds restricted by statue as per 2015 budget		264,309.00		217,533.52
County Clerk	1213	594950		Remaining ICC funds		(203.18)		
County Clerk	1213	699700		Remaining ICC funds as per 2015 budget		499.00		295.82
Land Information	1303	594950		Remaining land records modernization funds as per Wisc Statutes		70,455.71		
Land Information	1303	699700		Remaining land records modernization funds as per 2015 budget		28,305.00		98,760.71
Parks Department	1801	594820		Korth Park (Fort Health Care) Playground Sign			2,000.00	
Parks Department	1801	594820		Travelers and Pohlman Playgrounds not completed			5,300.00	
Parks Department	1801	594829		Handicap Fishing Warf			12,740.00	
Parks Department	1801	594829		Boat Launch, Donated Funds matched with Stewardship Grant			30,000.00	
Parks Department	1801	594829		Donation for Watertown Outboarders property for property development			28,000.00	
Parks Department	1801	529299		Emerald Ash Borer Maintenance			2,096.00	
Parks Department	1801	535245		Blacktop Maintenance			7,815.00	
Parks Department	1801	531314		Donation for Pohlmann Park Bench			897.00	
Parks Department	1806	594960		Remaining Carol Liddle estate funds, restricted by estate		(6.01)		
Parks Department	1806	699800		Carol Liddle estate funds as per 2015 budget		81,526.00		
Parks Department	1809	535245		Remaining Carlin Weld Funds, restricted by source		3,531.78		
Parks Department	1812	535245		Remaining Carnes Park, non-lapsing request for capital items			30,599.87	
Parks Department	1812	699800		Carnes Park Development funds as per 2015 budget			58,650.00	
Parks Department	1812	594822		Mason Log Home Restoration Funds, restricted by source		30,332.28		
Parks Department	1812	594821		Remaining Carnes Park Development, non-lapsing request for capital items			2,288.00	
Parks Department	1812	594821		Carnes Park East-Parking Lot			75,000.00	
Parks Department	1814	699992		Waterloo Historical Society Donation, restricted for signs		500.00		
Parks Department	1816	699992		Remaining Glacial Heritage, restriced by source		9,304.00		
Parks Department	1816	699700		Glacial Heritage Development funds as per 2015 budget		13,200.00		
Parks Department	1824	699992		Remaining Bike Trail donations, restricted by source		666.37		
Parks Department	1824	699700		Remaining Bike Trail donations, restricted by source as per 2015 budget		1,509.00		
Parks Department	1826	699992		Remaining Dog Park funds			5,712.34	
Parks Department	1826	699800		Remaining Dog Park funds as per 2015 budget			37,998.00	439,659.63

Jefferson County
Final Non-Lapsing Requests
For the Year Ended December 31, 2014

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances		Total
						Restricted	Committed	
Central Services	1901	594821		Demolition of House on Washington St for Parking Lot-Moved from General Budget			20,000.00	
Central Services	1901	594809		Re-Roof F Section Sheriff Department			23,000.00	
Central Services	1901	594810		HVAC-Courthouse			50,000.00	
Central Services	1901	594822		Re-Roof Sections at Courthouse			50,000.00	
Central Services	1901	594829		Re-Roof MIS Building			10,000.00	
Central Services	1901	594822		Boilers-Courthouse			166,000.00	319,000.00
Sheriff Department	2006	594810		Radio Console Replacement Project			162,460.00	
Sheriff Department	2010	699992		Funds restricted by source -- Drug Education		29.76		
Sheriff Department	2010	699700		Funds restricted by source -- Drug Education as per 2015 budget		1,660.00		
Sheriff Department	2011	699992		Funds restricted by source -- Drug Restitution		1,116.37		
Sheriff Department	2011	699700		Funds restricted by source -- Drug Restitution as per 2015 budget		3,164.00		
Sheriff Department	2012	699992		Funds restricted by source -- Vehicle Forfeiture		51.38		
Sheriff Department	2014	699992	011	Remaining restricted donations -- K-9 related		4,273.13		
Sheriff Department	2014	699992	012	Remaining restricted donations -- Community Program		1,617.59		
Sheriff Department	2014	699992	014	Remaining restricted donations -- Honor Guard		4,069.78		
Sheriff Department	2014	699700	016	Remaining restricted donations -- Tactical Air Wing		94.00		
Sheriff Department	2014	699992	017	Remaining restricted donations -- Dive Team		538.00		
Sheriff Department	2014	699992	018	Remaining restricted donations -- DTF		937.75		
Sheriff Department	2102	699992		Funds restricted by source -- Drug Task Force		4.62		
Sheriff Department	2104	699992		Funds restricted by source -- Federal Forfeitures		543.83		
Sheriff Department	2104	699700		Funds restricted by source -- Federal Forfeitures as per 2015 budget		214,210.00		
Sheriff Department	2105	699700		Funds restricted by source -- CEASE Marijuana as per 2015 budget		201.00		
Sheriff Department	2108	699992		Funds restricted by source -- State Forfeitures		2,299.07		
Sheriff Department	2108	699800		Funds restricted by source -- State Forfeitures as per 2015 budget		207.00		
Sheriff Department	2203	594950		Jail assessment funds restricted by Wisconsin Statutes		(3,370.73)		
Sheriff Department	2203	699700		Jail assessment funds restricted by Wisconsin Statutes per 2015 budget		238,204.00		632,310.55
Emergency Mgmt	2703	594960		Remaining flood mitigation program fund (HMGP)			3,860.93	
Emergency Mgmt	2703	699800		Remaining flood mitigation program fund (HMGP) as per 2015 budget			200,346.00	204,206.93
Veterans Services	5302	593719		Veterans Relief Services			1,865.58	1,865.58
UW Extension	6801	594950		Donation from Dec 2008 regarding 4-H fees adjustment			710.00	
UW Extension	6801	699700		Donation from Dec 2008 regarding 4-H fees, per 2015 budget			1,855.00	
UW Extension	6809	531313		Remaining funds Parenting First Year Program		(1,021.44)		
UW Extension	6809	699700		Parenting First Year Program as per 2015 budget		1,411.00		
UW Extension	6811	531348		Remaining funds Agricultural program			(142.25)	
UW Extension	6811	699700		Remaining funds Agricultural program as per 2015 budget			3,359.00	
UW Extension	6814	531348		Remaining fund Family Impact seminar			(0.49)	
UW Extension	6814	699700		Family Impact Seminar as per 2015 budget			1,653.51	
UW Extension	6815	531348		Master Gardener program			(207.42)	
UW Extension	6815	699700		Remaining funds Master Gardener Program as per 2015 budget			1,299.00	
UW Extension	6816	531348		Remaining funds Pesticide Program			276.43	

Jefferson County
Final Non-Lapsing Requests
For the Year Ended December 31, 2014

Page 3 of 4

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances		Total
						Restricted	Committed	
UW Extension	6816	699700		Pesticide Programs as per 2015 budget			6,517.00	
UW Extension	6817	531348		Remaining funds Safety Program			(0.25)	
UW Extension	6817	699700		Safety Program as per 2015 budget			1,119.00	
UW Extension	6819	531348		Remaining funds Tractor Safety Program			1,248.34	
UW Extension	6819	699700		Tractor Safety Program as per 2015 budget			3,109.00	21,185.43
Fair Park	6901	594822		Weatherization			5,000.00	
Fair Park	6901	594810		Security Cameras			7,500.00	
Fair Park	6901	594821		Fiber Optic-Remaining from \$40,000 in prior years budget			38,161.90	
Fair Park	6901	594821		Fiber Optic-Remaining funds from Fair			12,845.85	
Fair Park	6901	584822		Furnaces			20,741.00	
Fair Park	6906	485106		Remaining Fair Donations		1,312.79		
Fair Park	6906	699800		Fair donations as per 2015 budget		24,514.00		110,075.54
Land Conservation	7019	594950		Farmland Preservation Adjustment			(5,176.87)	
Land Conservation	7019	699700		Farmland Preservation, operation as per 2015 budget			6,200.00	
Land Conservation	7019	699800		Farmland Preservation, capital as per 2015 budget			221,600.00	222,623.13
Zoning	7101	521219		Other Professional Services-Planning			18,000.00	
Zoning	7109	594950		Solid Waste funds restricted by both grants and contracts		28,297.22		
Zoning	7109	699700		Solid Waste funds as per 2015 budget		243,204.00		
Zoning	7109	699800		Solid Waste funds as per 2015 budget		4,000.00		293,501.22
General Fund Totals					0.00	1,445,895.13	1,334,696.47	2,780,591.60
Health Department	240	351300		Prepaid asset reserve (Prepaid Health Ins paid by Employer)	20,712.69			
Health Department	240	354900		Working capital (3 Month Operating Expense)		505,434.00		
Health Department	4700	669800		Capital as per 2015 budget-Reception are remodel		20,000.00		
Health Department	4700	669700		Operating to reduce levy as per 2015 budget		114,223.00		
Health Department	4406	699992	646	WIC Fit Family Pre-pay grant funding		3,950.00		
Health Department	4501	699992		PH Restricted Donations for purchase of Pack n Play Cribs		1,025.00		
Health Department	4632	699992		PH Preparedness grant funding		13,665.00		
Health Department	4639	699992		Immunization Coalition Grant		2,000.00		
Health Department	4301	699992	415	Alzheimer's Family Care		1,306.00		
Health Department	4635	699992		Public Health Preparedness Program, restricted by source		5,531.00		687,846.69
Human Services	250	353100		Prepaid asset reserve	242,229.55			
Human Services	5001	529299		Motivational Interviewing			60,000.00	
Human Services	5001	594950		Donations unrestricted			9,812.81	
Human Services	5000	594950		Mental Health Recovery		770.00		
Human Services	5001	594950		Remaining child abuse donations, restricted by source		4,026.13		
Human Services	5001	594950		Remaining child / family donations, restricted by source		2,189.47		
Human Services	5001	594950		Remaining ULFA donations		310.00		

Jefferson County
Final Non-Lapsing Requests
For the Year Ended December 31, 2014

Department	Bus Unit	Acct #	Sub Acct	Explanation	Non-Spendable Fund Bal	Spendable Fund Balances		Total
						Restricted	Committed	
Human Services	5021	594950		Remaining Safe & Stable Families donations		1,372.35		
Human Services	5159	594950		Remaining Benefit III B donations		387.86		
Human Services	5195	594950		Vehicle escrow funds, restricted by source		27,218.95		
Human Services	5005	529299		Purchase of Services for PS Program			71,000.00	
Human Services	5210	594820		AC/Unit at WFDC-Computer Room			9,990.00	
Human Services	5210	594811		Vehicle purchased not delivered until 2015			16,107.00	
Human Services	5210	594820		Echo Software Program			230,418.34	675,832.46
Debt Service	8013	594950		Capitalized interest on debt for payments in 2015		187,589.55		187,589.55
Capital Projects	8151	594950		Demolition and New Highway Shop-remaining funds		2,202,184.55		2,202,184.55
MIS-Power Group	8502	521296		3rd Party Software not compatible with V7R2 Upgrade			3,200.00	
MIS-Overhead	8510	594810		MIS Boiler work not complete			13,000.00	
MIS-Overhead	8510	594822		Air Conditioning work not complete			35,000.00	
MIS-IP-Telephony	8520	521220		Phone System Upgrade professional services			22,000.00	73,200.00
Total Governmental Funds					262,942.24	4,539,077.99	1,805,224.62	6,607,244.85

					Proprietary Funds -- Net Assets			
					Capital	Restricted	Non-Restricted	Total
Highway Department	700	361100		Capital net assets	21,703,155.45			
Highway Department	700	361200		Contributed capital -- state salt shed	108,250.00			
Highway Department	700	3625xx		Road equity, multiple municipalities		135,247.87		
Highway Department	700	363100		Maintain inventory balances at 2006 levels			177,688.52	
Highway Department	700	363200		Over-recovered fringe benefit pool to be allocated in 2014			(30,514.01)	
Highway Department	700	363250		Over-recovered small tools pool to be allocated in 2014			(5,534.55)	
Highway Department	700	363260		PBM Reserve			16,134.10	
Highway Department	700	363350		Inventory net assets			1,222,123.62	
Highway Department	700	363400		Prepaid asset reserve (Prepaid Health Ins paid by Employer)			70,965.90	
Highway Department	53241	699992		Fixed Asset replacement (machinery operations)			2,550,883.78	
Highway Department	53311	699992		General Maintenance			120,000.00	
Highway Department	53312	699992		Cty Hwy Construction to finish CTH J, A, P, W and N in 2015			2,246,340.00	
Highway Department	53313	699992		Winter maintenance balance for future Winter Maintenance expense			140,000.00	
Totals					21,811,405.45	135,247.87	6,508,087.36	28,454,740.68

Total all Funds				<u><u>35,061,985.53</u></u>
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RESOLUTION NO. 2014-____

Action on year-end departmental deficits and surplusExecutive Summary

At year end, the County Administrator requests a budget transfer from the contingency or general funds to cover the departments that have deficits and transfer of surplus from Human Services to the General Fund. The request first goes to the Finance Committee and then to the County Board for approval.

WHEREAS, due to circumstances arising after the 2014 budget was adopted, the following transfers of funds are necessary to be made from the contingency appropriation account and/or General Fund as indicated to close the accounting books for 2014:

Department	Bus Unit	Account Number	Deficit Amount	Original Levy	Percent of Levy
Sheriff	2001	599999	235,700	11,719,499	2.0%
Register of Deeds	1001	599999	25,100	(215,977)	11.6%
Corporation Counsel	1701	599999	44,900	369,779	12.1%
Coroner	2501	599999	2,500	89,638	2.8%
Clerk of Courts	2401	599999	86,800	1,645,660	5.3%
Total			<u>395,000</u>		
Contingency Fund			395,000		
General Fund			<u>0</u>		
Total			<u>395,000</u>		

WHEREAS, the Finance Committee recommends that these departmental deficits be funded by the transfers set forth above, and

WHEREAS, the Finance Committee recommends the transfer of \$255,258 surplus from Human Service Department to the General Fund,

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2014 budget be amended to reflect the same.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

The contingency fund has a balance of \$487,158 and the vested benefits contingency fund has a balance of \$275,000 for a total of \$762,158, of which \$395,000 is needed to offset the deficit for 2014.

The main reasons for the Sheriff's Department budget deficit are overtime, worker's compensation and a decrease in the jail population revenue.

The Register of Deeds office had less revenue from real estate transactions than expected.

The Corporation Counsel office deficit is due to two individuals retiring in 2014 with each receiving a benefit payout.

The cost of autopsies for the Coroner was approximately \$10,000 more than budgeted, and is generally an uncontrollable cost.

The Clerk of Courts deficit is due to an increase in court appointed attorney fees.

The Human Service Department surplus will be used to fund future capital projects for the County.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Finance Committee

3-10-15

Brian Lamers: 2-13-15, 2-19-15
Blair Ward: 2-17-15

APPROVED: Administrator BW; Corp. Counsel JB; Finance Director B

Jefferson County
Departmental Surplus (Deficit) Recap
For the Year Ended December 31, 2014

19-Feb-15 Updated

Dept	Department	General Ledger Surplus (Deficit)	Budgetary Only Accounts	Estimated Additional Activity	Actual Non-Lapsing Request	Actual Surplus (Deficit)	Deficit Transfer		Amended Surplus (Deficit)	Original Tax Levy 2014	Actual Surplus (Deficit)
							Contingency Fund	General Fund			
000	General Revenues	778,158.00	(109,739.00)			668,419.00	(395,000.00)		273,419.00	(8,082,357.00)	8.3%
001	County Board	252,751.00			(225,932.00)	26,819.00			26,819.00	417,921.00	6.4%
002	Economic Development	211,626.00	2,239.00		(213,865.00)	0.00			0.00	0.00	
004	Human Resources	35,110.00			(2,400.00)	32,710.00			32,710.00	403,678.00	8.1%
008	County Administrator	441.00				441.00			441.00	246,864.00	0.2%
010	Register of Deeds	192,478.00			(217,534.00)	(25,056.00)	25,100.00		44.00	(215,977.00)	-11.6%
012	County Clerk	24,898.00			(296.00)	24,602.00			24,602.00	233,447.00	10.5%
013	Land Information	118,302.00			(98,761.00)	19,541.00			19,541.00	347,829.00	5.6%
014	County Treasurer	79,789.00				79,789.00			79,789.00	(763,775.00)	10.4%
016	District Attorney	31,961.00				31,961.00			31,961.00	700,935.00	4.6%
017	Corporation Counsel	(44,874.00)				(44,874.00)	44,900.00		26.00	369,779.00	-12.1%
018	Parks	538,551.00			(439,659.00)	98,892.00			98,892.00	991,967.00	10.0%
019	Central Services	225,498.00	107,500.00		(319,000.00)	13,998.00			13,998.00	827,782.00	1.7%
020	Sheriff	396,671.00			(632,311.00)	(235,640.00)	235,700.00		60.00	11,719,499.00	-2.0%
023	Child Support	118,408.00				118,408.00			118,408.00	196,079.00	60.4%
024	Clerk of Courts	(86,793.00)				(86,793.00)	86,800.00		7.00	1,645,660.00	-5.3%
025	Coroner	(2,463.00)				(2,463.00)	2,500.00		37.00	89,638.00	-2.7%
026	Finance	5,751.00				5,751.00			5,751.00	434,766.00	1.3%
027	Emergency Management	464,976.00			(204,207.00)	260,769.00			260,769.00	67,511.00	386.3%
053	Veterans Services	11,953.00			(1,866.00)	10,087.00			10,087.00	150,459.00	6.7%
068	UW Extension	73,904.00			(21,186.00)	52,718.00			52,718.00	361,527.00	14.6%
069	Fair Park	110,075.00			(110,075.00)	0.00			0.00	118,006.00	0.0%
070	Land Conservation	1,592.00				1,592.00			1,592.00	225,788.00	0.7%
071	Zoning	325,274.00			(293,501.00)	31,773.00			31,773.00	357,665.00	8.9%
099	Library System	1,041.00				1,041.00			1,041.00	1,021,164.00	0.1%
General Fund Totals		3,865,078.00	0.00	0.00	(2,780,593.00)	1,084,485.00	0.00	0.00	1,084,485.00	11,865,855.00	9.1%

Fund	Fund	Beginning Fund Balance 1-Jan-14	Current Activity	Estimated Additional Activity	Ending Fund Balance 31-Dec-14	Percentage Change
100	General Fund	29,217,246.00	50,989.00		29,268,235.00	0.2%
240	Health Department	858,128.00	32,691.00		890,819.00	3.7%
250	Human Services	664,435.00	266,655.00		931,090.00	28.6%
300	Debt Services	85,102.00	102,488.00		187,590.00	54.6%
400	Capital Projects	4,406,385.00	(2,204,200.00)		2,202,185.00	-100.1%
700	Highway Department	15,461,262.00	12,993,479.00		28,454,741.00	45.7%
750	MIS Fund	0.00	0.00		0.00	
	Total Govt Funds	50,692,558.00	11,242,102.00	0.00	61,934,660.00	18.2%

Ending fund balance 12/31/14	61,934,660.00
Less beginning fund balance	(50,692,558.00)
Subtotal	11,242,102.00
	0.00
	0.00
	0.00
Increase due to operations	11,242,102.00

Spreadsheet values as of 19-Feb-15

Total increase in fund balances	11,242,102.00
Tax levy for 2014	27,004,367.00
Increase as a percent of tax levy	41.6%

RESOLUTION NO. 2014-_____

Authorizing Highway Department equipment purchases

Executive Summary

On February 23, 2015, the Highway Department received bids on three items of equipment (truck scale, mobile vehicle lifts (6), floor scrubber/sweeper). The new equipment will be utilized at the new highway facility. The truck scale replaces a scale at the existing site that was taken out of service based on its poor condition, the vehicle lifts will be utilized at the new facility at any work bay without a fixed vehicle lift, and the floor scrubber/sweeper will replace the existing floor sweeper (trade-in). A bid summary is attached.

WHEREAS, the Jefferson County Highway Department is upgrading its highway equipment for use at the new highway facility, and

WHEREAS, bids were solicited for a truck scale, mobile vehicle lifts (6), and floor scrubber/sweeper,

NOW, THEREFORE, BE IT RESOLVED that the following equipment is approved for purchase by the Highway Department with all bidders being the lowest responsible bidder:

Cream City Stateline Scale: Rick Lake OTR 40'	Bid = \$64,400.00
Midwest Equipment Specialists: Stertil-Koni ES st-1085	Bid = \$54,794.00
Tennant Company: Tennant M30	Bid = \$56,540.60




Fiscal Note: Funding will be through the Highway Department Equipment Operations Cost Center.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Highway Committee

03-10-15

Bill Kern: 03-04-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

Jefferson County Highway Department

Equipment Bids

Bids Opened: February 23, 2015

Truck Scale (1)

<u>Vendor</u>	<u>Model</u>	<u>Bid Price</u>
Cream City Stateline Scale	Rice Lake OTR 40'	\$64,400
Cream City Stateline Scale	Rice Lake OTR 75'	\$81,595
Capitol Scale Company	Rice Lake OTR 40'	\$73,900
Capitol Scale Company	Rice Lake OTR 75'	\$85,500
United Scale Corporation	B Tek Centurion 40'	\$67,337
United Scale Corporation	B Tek Centurion 72'	\$82,373
United Scale Corporation	B Tek Centurion 40' Galvanized	\$73,337
United Scale Corporation	B Tek Centurion 72' Galvanized	\$92,337

Mobile Vehicle Lifts (set of 6)

<u>Vendor</u>	<u>Model</u>	<u>Bid Price</u>
Midwest Equipment Specialists	Stertil-Koni Earthshift st-1085	\$54,794
Snap-On Tools	John Bean MCLWF556	\$75,830

Floor Scrubber/Sweeper (1)

<u>Vendor</u>	<u>Model</u>	<u>Bid Price (w/trade)</u>
Tennant Company	Tennant M30	\$56,540.60
Kleenmark Distribution	Tennant M30	\$68,499.00(no trade)

RESOLUTION NO. 2014-_____

Satellite facilities – Lake Mills and Concord

Executive Summary

During the course of discussion of the Highway Department's future facility plans, a component of review was the creation of two new satellite facilities located in Lake Mills and Concord adjacent to I-94. Preparation to construct these facilities included preliminary design work and purchasing of land in Lake Mills for \$353,000. More recently, the concept of satellite shops was acknowledged within the initial bond authorization of 2013, County Board authorization to proceed forward with the main highway facility and the approved 2015 budget authorizing construction costs of \$750,000 per site.

The plan for satellite facilities has been reviewed at a joint meeting of the Infrastructure Committee and the Highway Committee. This analysis included the disposal of existing sites, the size and scope of facilities, operational considerations and response time. Based on this review, the committees are forwarding their recommendation to the County Board to construct two new satellite facilities at a size of 12,500 square feet and at a cost not to exceed \$590,000 per site. The recommendation from the Infrastructure Committee was approved by a 4-1 vote and the recommendation from the Highway Committee was approved by a 3-2 vote.

WHEREAS, the construction of new satellite facilities has been under consideration through analysis and debate as it related to the construction of the new central highway facility, and

WHEREAS, the costs of construction of satellite facilities have been included within the 2015 Budget, and

WHEREAS, at a joint meeting, the Highway and Infrastructure Committees have reviewed and analyzed the existing sites in the context of operational considerations and response times, and

WHEREAS, the joint meeting of the Highway and Infrastructure Committees resulted in a recommendation to proceed forward with the construction of two new satellite facilities, one in Lake Mills and one in Concord, with each facility being 12,500 square feet and constructed at a cost not to exceed \$590,000 per facility.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to proceed with the construction of two new satellite facilities funded by Series 2015A bonds, at a cost not to exceed \$590,000 per site.

Fiscal Note: The cost of the new satellite facilities was approved in the 2015 budget at \$1.5 million, with the required revenue being included within the Series 2015A budget.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Highway and Infrastructure Committees

B. Wehmeier: 03-04-15

APPROVED: Administrator BW; Corp. Counsel JW; Finance Director PL

03-10-15

RESOLUTION NO. 2014-_____**Authorization to sell remnant parcel of county owned real property**Executive Summary

The Jefferson County Corporation Counsel was contacted by David Messmer seeking to purchase a remnant parcel of real property owned by Jefferson County that adjoins his property and held by the County as highway right-of-way which is no longer needed. The attached map designates this parcel as Parcel A and encompasses .56 acres. Wisconsin State Statute § 83.08 authorizes counties to sell property owned for highway purposes, at public or private sale, when the county board shall determine that such property is no longer necessary. The other adjoining land owners have been provided notice that the Jefferson County Board of Supervisors will be considering whether or not to sell this parcel and have been informed of their right to provide input to the County Board before any decision is made. No response has been received by the adjoining land owners.

WHEREAS, Jefferson County owns real property along County Highway B in the Town of Aztalan which was originally purchased for highway right-of-way purposes, and

WHEREAS, due to the current location of County Highway B, there is no longer a need for Jefferson County to own as much real property as originally purchased for County Highway B right-of-way, and

WHEREAS, David Messmer owns a parcel of real property that adjoins County Highway B right-of-way and is seeking to purchase that portion of the Highway B right-of-way that is no longer needed by Jefferson County, and

WHEREAS, this .56 acre remnant parcel of real property is described as Parcel A in the attached certified survey map, and

WHEREAS, Wisconsin Statute § 83.08 authorizes the sale of remnant parcels of county owned real property as follows:

(4) Subject to s. 84.09(3)(c) and to the approval of the department, the county board is authorized and empowered to sell at public sale, or to sell at private sale for fair market value to an owner of adjacent property, property owned by the county in fee for highway purposes, when the county board shall determine that such property is no longer necessary for the county's use for highway purposes. The funds derived from such sale shall be deposited in the county highway fund

and the expense incurred in connection with the sale shall be paid from that fund. However, approval of the department is not required where county funds only have been used.

WHEREAS, the sale of this remnant parcel has been considered and approved by the Highway Committee and Finance Committee, and

WHEREAS, Jefferson County has no use for this remnant parcel of real property.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into negotiations with David Messmer for the sale of the above referenced parcel of property at fair market value, and upon mutually agreed upon terms between Jefferson County and David Messmer, the County Clerk shall execute a quit claim deed conveying said remnant parcel of real property.

Fiscal Note: The fair market value of this remnant parcel of property has not yet been appraised.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Highway Committee & Finance Committee

03-10-15

J. Blair Ward: 03-05-15

APPROVED: Administrator BW, Corp. Counsel JBL, Finance Director BL

PRELIMINARY MAP FOR PROPOSED ACQUISITION OF TWO PARCELS LOCATED IN THE NE 1/4 OF THE SW 1/4 AND THE NW 1/4 OF THE SE 1/4 OF SECTION 15, T7N, R14E, TOWN OF AZTALAN, JEFFERSON COUNTY, WISCONSIN

NOTES

1) Prepared for David E. Messmer, N6885 Hoopers Mill Road, Lake Mills, WI 53551, owner of adjoining property, per Warranty Deed Document No. 1212557 and Affidavit of Correction No. 1213507.

2) Bearings shown are referenced to the west line of the SW 1/4 of Section 15, T7N, R14E, Town of Aztalan, Jefferson County, Wisconsin.

LEGEND

- 3/4" dia rod set.
- 1" iron pipe found unless noted different.
- ▲ Existing metal right-of-way post found.
- () Recorded data.

Scale: 1" = 200'

200 0 200

SURVEYOR'S CERTIFICATE

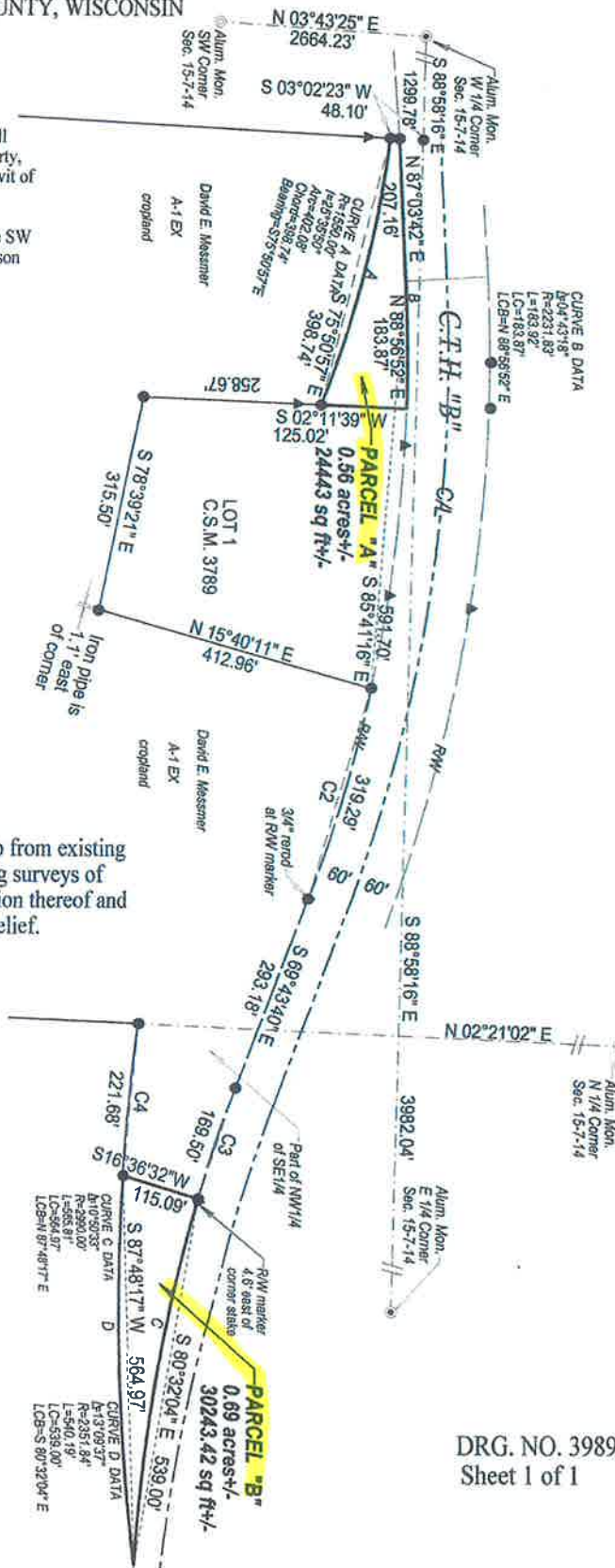
I hereby certify that I have prepared this map from existing County Highway "B" plans and from existing surveys of record and that this map is a true representation thereof and is correct to the best of my knowledge and belief.

Dated Nov. 12, 2014

Glen L. Northrop
Glen L. Northrop, S-982



ORDER NO. AB 3989-14
Drafted at ABEX Survey Company
101 E. Main St. P.O. Box 369
Cambridge, WI 53523
608-423-3331



DRG. NO. 3989
Sheet 1 of 1

RESOLUTION NO. 2014-_____

Public safety radio and dispatch system upgrade

Executive Summary

During the course of the past year, it has been determined that it is necessary to upgrade the Sheriff's Office public safety radio and dispatch system. As part of the 2014 Budget, funds had been allocated to the Sheriff's Office to purchase and install new public safety software, hardware and related dispatch equipment and services for the purpose of upgrading its current dispatch system. Sealed bids were solicited and submitted for consideration pursuant to the terms of the Request for Proposals. Three bidders submitted proposals. All bids were in excess of what the County had budgeted for this project, with the lowest bidder being General Communications. The Law Enforcement Committee reviewed all bids and recommended entering into a contract with General Communications. In order to increase the amount budgeted to fund the upgrade to the public safety radio and dispatch system, the Finance Committee approved a budget adjustment transferring contingency funds to the Sheriff's Office in addition to approving a budget carryover from the 2014 Sheriff's Office budget.

WHEREAS, a Request for Proposals was published seeking an upgrade to the current public safety software, hardware and related dispatch equipment and services for the purpose of improving the Jefferson County Sheriff's Office dispatch system, and

WHEREAS, following publication of a Request for Proposals, three bids were submitted which were all in excess of what the County had budgeted for the upgrade, and

WHEREAS, the following vendors submitted bids: Baycom/Motorola - \$590,840.60; EF Johnson - \$547,676.83; and General Communications - \$281,467.05, and

WHEREAS, all bids were reviewed by County staff and the Law Enforcement Committee which determined that General Communications was the lowest responsible bidder of the three vendors that submitted bids, and

WHEREAS, the Law Enforcement Committee recommends entering into a contract with General Communications to purchase and install new public safety software, hardware and related dispatch equipment and services for the purpose of upgrading the Jefferson County Sheriff's Office dispatch system.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with General Communications for an amount up to \$281,467 to purchase and install new public safety software, hardware and related dispatch equipment and services for the purpose of upgrading the Jefferson County Sheriff's Office current dispatch system.

Fiscal Note: The cost of the new communications system is \$281,467. Of this amount, \$162,460 is funded using budget carryover from the 2014 Sheriff's Office budget and the balance of \$119,007 is funded using contingency funds. The budget carryover and the contingency fund transfer have been approved by the Finance Committee. As a budget amendment, 20 affirmative votes are required to pass this resolution.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Law Enforcement Committee

03-10-15

J. Blair Ward: 03-04-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on January 15 and February 19, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3779A-15, R3784A-15, R3785A-15,
R3786A-15, R3781A-15, R3787A-15, R3788A-15, R3789A-15, R3790A-15,
R3791A-15 AND R3792A-15**

DATED THIS TWENTY-THIRD DAY OF FEBRUARY 2015

Donald Reese, Secretary

**THE PRIOR MONTH'S AMENDMENTS
R3768A-14, R3772A-14, R3773A-14, R3774A-14, R3775A-14, R3776A-14, R3778A-14,
R3780A-15, R3782A-15 AND R3783A-15 ARE EFFECTIVE UPON PASSAGE BY
COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).**

ORDINANCE NO. 2014-_____**Amend Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3779A-15 and R3781A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on January 15, and Petitions R3784A-14, R3785A-15, R3786A-15, R3787A-15, R3788A-15, R3789A-15, R3790A-15, R3791A-15 and R3792A-15 were referred for public hearing on February 19, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO I, INDUSTRIAL

Rezone 1 acre of PIN 026-0616-0631-000 (33.522 acres) for its inclusion with adjoining property already zoned Industrial. The site is near **W2355 USH 18** in the Town of Sullivan. This approval is conditioned upon recording of a deed transfer document for the area to be added to the existing I zone, or recording of the deed transfer document and final certified survey map for reconfiguration of the zone. (R3779A-15 – Breakout Investments/Thomas & Leigh Cheesebro Property)

FROM A-1 EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 5.3 acres of PIN 026-0616-3413-000 (28.542 acres) which will allow request for conditional use for storage of landscaping and grading equipment at **W1062 CTH CI** in the Town of Sullivan. A condition of approval calls for approval and recording of a final certified survey map for the lot. (R3784A-15 – Steve Smith/Richard Smith & Jessica Duncan Property)

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS AND N, NATURAL RESOURCES

Rezone 14 acres of PIN 004-0515-1821-001 (15 acres) from A-1 to A-2 and N. This will negate the previous approval for R3731A-14 which requested a Natural Resource zone over the entire 14 acres. The site is on **Heyse Drive** in the Town of Cold Spring. Rezoning is conditioned upon approval and recording of a final certified survey map for the property. (R3785A-15 & R3786A-15 – Mark Hildebrand/Mark Hildebrand & Paul Redenius property)

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND RURAL RESIDENTIAL

Create a 2.8-acre A-3 zone utilizing consolidation of parcels of record on **PIN 024-0516-0144-003** (31.33 acres). The site is in the Town of Palmyra near **W149 Hooper Road**. This utilizes the last available A-3 zone from PINs 024-051-0141-000 and 024-0516-0144-000; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of the final certified survey map for the lot. (R3781A-15 – John & Nancy Burton)

Rezone to create a 2.5-acre farm consolidation lot at **N5315 Harvey Road** in the Town of Aztalan from PIN 002-0714-3044-000 (40 acres). This action is conditioned upon approval and recording of a final certified survey map for the lot. (R3787A-15 – Dennis Stilling)

Rezone to create a 2-acre lot around the home at **W5140 East Rapids Road** and a 1.2-acre vacant lot adjacent to it. The sites are part of PIN 014-0614-1334-000 (31.9 acres) and are in the Town of Jefferson. This utilizes the last available A-3 lot for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. Approval is further conditioned upon road access approval by the Town, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for the vacant lot, and upon approval and recording of a final certified survey map showing road frontage and access for both lots as indicated by the Town decision. The existing private on-site waste treatment system shall be completely on the lot it serves. (R3788A-15 – Kutz Farms LLC)

Create a 1.2-acre building site on PIN 014-0615-0611-002 (21.457 acres) on **Christberg Road** in the Town of Jefferson. Conditions of approval call for road access approval, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. The DNR must be contacted for revision of the Managed Forest Law contract. (R3789A-15 – Bennett Brantmeier/Edward & Caroline Soleska Property)

Rezone PIN 006-0716-2044-001 (1.875 acres) owned by Joseph Jr. & Karen Kelly from A-1 to A-3. Rezone 2 acres of PINs 006-0716-2041-002 (19 acres) and 006-0716-2044-000 (36.125 acres) owned by Derek Kramer from A-1 to A-3 to add it to adjoining properties at **N5806 and N5794 Pioneer Drive**. The properties are in the Town of Concord. Rezoning is conditioned upon recording of a deed transfer document for ownership transfer, or deed transfer document and final certified survey map for reconfiguration of the A-3 zoned area. (R3790A-15 – Derek Kramer/Derek Kramer, Joseph Kelly Jr. & Karen Kelly properties)

**FROM A-3, AGRICULTURAL AND RURAL RESIDENTIAL TO A-1,
EXCLUSIVE AGRICULTURAL**

Rezone PIN 006-0716-2044-002 (2 acres) and negate the approval granted to Zoning Amendment R2451A-02 for a rural residential zone on **Pioneer Drive** in the Town of Concord. The existing certified survey map shall be vacated according to Chapter 236 of State Statutes. (R3791A-15 – Derek Kramer)

Rezone 0.56 acre from PINs 026-0616-1442-003 (1.97 acres) and 026-0616-1442-004 (1.175 acres) to reconfigure A-3 lots created by Zoning Amendment R3116A-06. The site is near **Herr Road** in the Town of Sullivan. This action is conditioned upon access approval for Lot 1 by the Town, upon recording of a deed transfer document for change in property ownership, or recording of a deed transfer document and final certified survey map for lot reconfiguration. (R3792A-15 – William Gaugert)

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Planning and Zoning Committee

03-10-15

Deb Magritz: 03-03-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2014-_____

Approval of St. Mary Magdalene Cemetery 2015 Addition

Executive Summary

Cemetery plats are handled under Chapter 157, Wis. Stats., specifically § 157.07 which requires a cemetery plat to be approved by the County Board and Board of the Town in which it is located.

The proposed plat has been reviewed by Zoning Department staff and the County Surveyor, and approved by the Jefferson County Planning & Zoning Committee at its January 26, 2015, meeting, and approved by the Town of Aztalan at its February 11, 2015, meeting.

WHEREAS, cemetery plats are required to be approved by County Board per § 157.07(1) of the Wisconsin State Statutes, and

WHEREAS, the County Surveyor’s office has reviewed the St. Mary Magdalene Cemetery 2015 Addition for platting requirements as required by § 157.07 Wis. Stats., and

WHEREAS, the Planning and Zoning Committee on January 26, 2015, has recommended approval of this plat by the Jefferson County Board of Supervisors,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors approves the St. Mary Magdalene Cemetery 2015 Addition.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Jefferson County Planning and Zoning Committee

03-10-15

Michelle J. Staff: 12-29-14; J. Blair Ward: 03-02-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

ST. MARY MAGDALENE CEMETERY 2015 ADDITION

Part of the NE¼ and NW¼ of the SE¼ of Section 13, T7N, R14E, Town of Aztalan,
Jefferson County, Wisconsin



NOTES:

Lot (grave) letters for all blocks start with A on the south side.

All lots are 4.5 ft. x 17 ft.

All blocks are 12 ft. x 18 ft. and contain 4 lots.

Total number of blocks = 137.

Total number of lots (graves) = 544.

This parcel may be subject to any and all easements or agreements either recorded or unrecorded.

Assumed north is referred to the north line of the SE¼ of Section 13-7-14 bearing N83°43'00\"/>

SURVEYOR'S CERTIFICATE

I, James B. Woodman, Professional Land Surveyor, hereby certify that this survey is true to the best of my knowledge and belief and is in full compliance with the provisions of Chapter 157.07 of the Wisconsin Statutes and by the direction of Dale Schaefer, ST. MARY MAGDALENE CEMETERY - 2015 ADDITION has been surveyed, divided and mapped under my responsible direction and supervision is part of the NE¼ and NW¼ of the SE¼ of Section 13, T7N, R14E, Town of Aztalan, Jefferson County, Wisconsin to-wit:
Commencing at a 4\"/>

Date 12-22-14

James B. Woodman
Professional Land Surveyor, S-1239



OWNER'S CERTIFICATE

The Board of Trustees of the St. Mary Magdalene Cemetery on behalf of the Association does hereby certify that it has caused the ST. MARY MAGDALENE CEMETERY - 2015 ADDITION to be platted as shown and does hereby approve same.

IN WITNESS WHEREOF, The Board of Trustees of the St. Mary Magdalene Cemetery Association has caused this plat to be signed by Lyle Kiskow, Treasurer.

Date

Lyle Kiskow, Treasurer

STATE OF WISCONSIN) SS

JEFFERSON COUNTY)

Personally came before me this day of 201, the above named Lyle Kiskow in he known to be the person who executed the foregoing instrument and acknowledged the same.

My Commission expires

Notary Public, Jefferson County, WI

TOWN BOARD RESOLUTION

Resolved that the Plat of ST. MARY MAGDALENE CEMETERY - 2015 ADDITION, St. Mary Magdalene Cemetery Association owner, in the Town of Aztalan, Jefferson County, Wisconsin, is approved by the Town Board, Town of Aztalan.

I certify that this is a copy of a resolution adopted by the Town Board.

Date

Stephen Martin, Town Clerk

COUNTY BOARD RESOLUTION

Resolved that the Plat of ST. MARY MAGDALENE CEMETERY - 2015 ADDITION, St. Mary Magdalene Cemetery Association owner, in the Town of Aztalan, Jefferson County, Wisconsin, is approved by the Jefferson County Board.

I certify that this is a copy of a resolution adopted by the County Board.

Date

Barbara A. Frank, County Clerk

Received for recording this day of 201 at o'clock M. and recorded in Volume of Plats of Jefferson County on pages and

Deputy No.

Stacy L. Hoffman, Register of Deeds

This Instrument Drafted by: James B. Woodman, WOODMAN & ASSOCIATES, S.C.

IN 14-38

SHEET 1 OF 1

Item 17
Appointments by County Administrator:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes and Ordinance 2007-48, I do hereby appoint and request your confirmation of the following individual as a member of the designated Commission:

a. Traffic Safety Commission

Phil Neidner, Watertown, WI, for an indeterminate term. I respectfully request confirmation of this appointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

b. Historic Sites Preservation Commission

Michael Opager, Watertown, WI, for a three-year term ending April 1, 2018. I respectfully request confirmation of this appointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

c. Historic Sites Preservation Commission

Cindy Arbiture, Sullivan, WI, for a three-year term ending April 1, 2018. I respectfully request confirmation of this appointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

d. Jefferson County Library Board

Art Biermeier, Waterloo, WI, to fill an unexpired term ending December 31, 2017. I respectfully request confirmation of this appointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

e. Human Services Board

Cynthia Crouse, Jefferson, WI, to fill an unexpired term ending November 1, 2016. I respectfully request confirmation of this appointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____



JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Center Ave, Room 204 A
Jefferson, WI 53549
Telephone (920) 674-8607

JIM SCHROEDER
County Board Chair

Board Rule 3.05(1)* Appointment to Standing Committee

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for standing committees, hereby appoint Michael Koller, City Reporter, Watertown Daily Times, to the Local Emergency Planning Committee (LEPC),

Effective March 10, 2015.

Dated this 25th day of February, 20 15.



Jim Schroeder